

**CALIFORNIA STANDARDIZED EMERGENCY MANAGEMENT SYSTEM (SEMS)  
APPROVED COURSE OF INSTRUCTION**

<b>COURSE NAME</b>	<b>TARGET AUDIENCE</b>	<b>INSTRUCTIONAL GOAL</b>	<b>NO. MODULES DURATION</b>	<b>TYPE COURSE</b>
<b>Introductory Course</b>	For all water agency personnel that may become involved in multi-agency or multi-jurisdictional response at any level	Provides basic understanding of SEMS, common terms, and information required to work within and support a SEMS response	Three modules 1-2 hours	Self study with instructor option Test is optional
<b>Field (ICS) Course  ICS Orientation I-100</b>	<u>Intended as a progressive program</u> A general Orientation to ICS for water agency personnel working in field support roles, and for personnel who require a minimum ICS orientation.	Review ICS organization, basic terminology for resources and facilities and responsibilities related to an incident	Module #1 1 hour	Self study. Optional Test
<b>ICS Basic I-200</b>	Water agency personnel who respond to an incident to assist or support the organizations but do not normally supervise others	Covers features and principles of ICS, organization, incident resources facilities, and common responsibilities	Modules 2-6 12 hours	Instructor based with exercises and tests
<b>ICS Intermediate I-300</b>	Water agency personnel who supervise an ICS branch, division, group, or unit, or are members of the Command Staff.	Covers Incident organization, resource management air operations, incident and event planning	Modules 7-11 22 hours	Instructor based with exercises and tests
<b>ICS Advanced I-400</b>	Water agency personnel who will supervise sections; Command staff; Incident or Area Commanders; also those who may assume key agency management roles over incidents	Covers General and Command Staff roles in depth, major incident management, Unified and Area Command. Also addresses California Mutual Aid and coordination between the field, local government and Op. Area EOC's	Modules 12-17 22 hours	Instructor based with exercises and tests
<b>Emergency Operations Center Course</b>	Water agency personnel who will fill support, supervisory, or management roles in the agency EOC or EOC at a regional or service area level	Covers principles of disaster and EOC management, field and local EOC interface, SEMS functional areas, concepts and procedures, intelligence, and mutual aid for all EOC levels.	9 Modules *12 hours * 8 hours of intro. Course taken previously	Instructor -based. Five modules for all EOC's. 4 additional modules to cover each SEMS EOC level.
<b>Executive Course</b>	Water agency executives, administrators and policy makers within agencies that are required to support a SEMS emergency response	Provides background of the law, common terms, basic elements of SEMS, organizational roles and titles, and the need for executive support.	2 modules 2 to 3 hours	Self study or instructional based

**NOTE:** Course delivery times may vary substantially depending on the experience level of the audience  
SEMS User Organizations must assess internal training needs and make adjustments as required.

